

Job Description:

The infant/toddler teacher is responsible for all aspects of the care & education for the children enrolled in his/her class. Responsibilities may include but are not limited to the following: physical care giving, developmental assessments, following an age appropriate curricular plan, and facilitation of supportive relationships director, co-workers, parents, and students. The infant/toddler teacher is accountable for knowing state licensing requirements, Paths to Quality Standards and NAEYC standards.

Responsibilities of this position will include but are not necessarily limited to the following:

- Ensure the safety of each child enrolled in the class whether in the classroom, on the playground, or in common areas;
- Maintain regular observation and evaluation of children's development and progress as directed by administration;
- Maintain portfolio for each student;
- Complete weekly lesson plans, goals, and newsletters;
- Accept and maintain responsibility on a daily basis for the ordered arrangement, appearance, decor, and cleanliness of the learning environment of the classroom;
- Plan and implement age and developmentally appropriate classroom practices that will include the areas of physical, emotional, social and cognitive needs of the young children.
- Serve as a role model for the children in the areas of attitude, speech and actions on a daily basis;
- Treat each child with dignity and respect for his/her cultural background;
- Encourage children's development in the areas of building self-confidence, problem solving, and taking responsibility for their actions;
- Interact with each child on a daily basis through circle time, centers, snacks, lunchtime, playground, free play, etc.

Desired Qualifications:

- 1+ to 2 years of experience
- Age Groups: Infant , Toddler
- High school degree
- First Aid Training, CPR, Early Childhood Education (ECE), Child Development Associate (CDA)

The right candidate will have either a background in ECE or enroll in a CDA program within 1 year of being hired. The selected candidate will need to complete a CPR/First AID/Universal Precautions Training class, be fingerprinted, pass a criminal and CPS background check, pass a drug screen and TB test. All tests and training is paid for by the company.